Document readiness checklist

Status: Have, Need / missing or Not applicable. Mark the copies ready and packed.

Whose records are you preparing?

Person / household label

Use only the categories that apply

Identity documents	☐ Copies ready	☐ Packed
Citizenship / residency	☐ Copies ready	☐ Packed
Family / legal records	☐ Copies ready	☐ Packed
Care / pet records	☐ Copies ready	☐ Packed
Insurance / accounts	☐ Copies ready	☐ Packed
Property / possessions	☐ Copies ready	☐ Packed

Next action

Missing item / next step

Last checked

Keep this sheet private. Do not record passwords, PINs or safe combinations.